

QUEEN'S CHAPEL UNITED METHODIST CHURCH
2026 CONTINUING EDUCATION SCHOLARSHIP APPLICATION



Applicant's Name: _____

Date Submitted: _____

QUEEN'S CHAPEL UNITED METHODIST CHURCH
Rev. Dr. William E. Butler, Pastor



7410 Old Muirkirk Road, Beltsville MD 20705
Rev. Dr. William E. Butler, Pastor

Administrative Office: (301) 210-9038, Fax: (301) 210-9039
Administrative Office Email: qcadmin@qcumc.org
Website: <https://www.qcumc.org>
Pastor's Email: drwillbutler49@yahoo.com

We Are Becoming Kingdom Focused and Disciple Strong

April 1, 2026

Dear Applicant:

We are delighted that you have taken the opportunity to apply for a scholarship offered on behalf of the pastor, ministerial staff, the Scholarship Ministry Committee, and the entire congregation of Queen's Chapel United Methodist Church. We applaud you for your desire to pursue your educational endeavors. Your completed application and all supporting documentation must be emailed to qcscholarships@gmail.com by midnight Friday May 29, 2026. Please feel free to email us at qcscholarships@gmail.com or call us with any questions during the application process. Congratulations to you!

Sincerely,

Janet Anderson, Scholarship Chair
410-721-7918 / janet20139@aol.com

Joyce Brown, Scholarship Co-Chair
410-695-0929 / joyce21045@verizon.net

Rev. Dr. William E. Butler, Pastor

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ELIGIBILITY REQUIREMENTS & GUIDELINES

Applicant eligibility

- 2.5 GPA or higher
- A member and/or an active member of a church
- Parent(s)/guardian(s)/grandparent(s) is a member or members of Queen's Chapel UMC
- An active participant in college/university activities
- An active volunteer in the community
- Must be 25 years of age or younger

Instructions and Guidelines for Applicants

1. **APPLICATION FORM MUST BE TYPED.** Incomplete, unintelligible, and submitted in graphic formats (jpg, jpeg, png, webp, HEIC, etc.) application forms will not be accepted.
2. Late applications **WILL NOT** be considered.
3. Must submit most recent 2026 transcript by the application due date Friday May 29, 2026.
4. Provide a biographical sketch to include information to be shared with the congregation. Include your future goals, college/university you are attending, and your major.
5. Submit at least **three** letters of recommendation on appropriate letterhead. Two of the letters **must** be from (a) pastor or representative of affiliated church and (b) course advisor or college professor/instructor. The other letter(s) can be anyone who knows you and can speak positively about your skills and qualifications—such as mentor, employer, community representative.
6. Provide proof of enrollment in college/university for Fall 2026 term.
7. Provide a camera-ready photo of self.
8. Completed application and all supporting documentation must be submitted by midnight Friday May 29, 2026.
9. The Scholarship Committee will review all qualifying applications. Each applicant will be notified of the Committee's decision to award a scholarship.
10. Awards are for one year. You must apply each year.

Your completed application form and all supporting documentation must be emailed to qcships@gmail.com on or before Friday May 29, 2026.

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PROFILE CHECKLIST

Please use the list below to assist with submitting a complete packet. Check each item included.

1. Profile Checklist Sheet
2. Personal Contact Information Sheet
3. Personal Data Sheet
4. Biographical Sketch
5. Church Attending (letter from the pastor)
6. Essay — “Becoming Kingdom-Focused and Disciple-Strong”
7. Official Transcript (most recent 2026; must be submitted by Friday May 29, 2026)
8. 3 Letters of Recommendation (**must** include pastor or representative of affiliated church **and** course advisor or college professor/instructor; other letters(s) can be anyone who knows you and can speak positively about your skills and qualifications)
9. Proof of enrollment
10. Camera-ready Photo of Self

Applicant's Name (please type)

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PERSONAL CONTACT INFORMATION SHEET

Please provide the requested information below:

Name: _____ Best Contact Phone: _____

Address: _____

Email Address: _____

College/University: _____

Classification: _____ Major: _____

Advisor: _____

Graduation Year: _____

Please check the box that applies. Parent(s) Guardian(s) Grandparent(s)

Name(s): _____

Address: _____

Best Contact Phone: _____

Email Address: _____

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PERSONAL DATA SHEET

Applicant's Name: _____

Offices Held (2024 to present):

Honors (2024 to present):

Extracurricular School Activities (2024 to present):

Community Activities (2024 to present):

Employment (If applicable; most recent):

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BIOGRAPHICAL SKETCH

Write a biographical statement to be shared with the Queen's Chapel congregation. Include in your statement, at a minimum, how you intend to use your degree in the future, your current engagement in church activities, and other thoughts you'd wish to share.

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CHURCH MINISTRY CHECKLIST

Current church affiliation: _____

Pastor: _____

Church address: _____

Church phone number: _____ Church website: _____

Please indicate your current and/or prior involvement in the church using the following checklist:

- Sunday School
- Choir
- Vacation Bible School
- Worship Service Attendance
- Worship Service Participant
- Steppers' Ministry
- Liturgical Dance Ministry
- Youth Program Participant
- Bible Study
- Other (Discuss in the space provided below.)

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SCHOLARSHIP ESSAY

“BECOMING KINGDOM-FOCUSED AND DISCIPLE-STRONG”

In 500 words or more, using 12-font times new roman, and your own words, please answer the following question:

Queen's Chapel United Methodist Church, through its scholarship programs, seeks to support applicants who embody the church's aspirational, Bible-based motto from Matthew 28:19-20: "Becoming Kingdom-Focused and Disciple-Strong."

Using Queen's Chapel's mission statement "Becoming Kingdom Focused and Disciple Strong," living in today's environment with the issues that are plaguing our society, how do you see yourself involved with helping to resolve them?

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RECOMMENDATION FORM

COURSE ADVISOR / COLLEGE PROFESSOR OR INSTRUCTOR /
COMMUNITY REPRESENTATIVE / MENTOR /EMPLOYER

Applicant's Name: _____

Name: Advisor / Professor or Instructor / Community Representative / Mentor / Employer

The above-named individual is applying for a continuing education scholarship that is offered by Queen's Chapel United Methodist Church. Please include in your recommendation the capacity and length of time you have known this individual and any knowledge you have, such as:

- Academic performance
- Community involvement and service
- Potential for achievement
- Work experience
- Leadership
- Other information that may be helpful in our evaluation of the applicant

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